

Santa Rita High School Council

**Minutes (24-25)**

Meeting Date: 08/27/2024

Meeting Location: Principals Conference Room

Members present	Tamara Ray, Brenda Lundt, Damian Montoya, Nadia Arvizu, Wendy Torres, Brenda McCune, Tammy Case
Members absent	Sylvia Reynozo
Constituency group represented	Administration, Teacher, Community Leader

**I.** Called to order at 4:14pm by Sarah Peterson

**II.** Approval of Minutes for 04/30/2024

**DISCUSSION NOTES**

**CONCLUSIONS** Minutes approved by Brenda Lundt, Second by Damian Montoya

**ACTION ITEMS**

**III.** Review of Old Business

<b>DISCUSSION NOTES</b>	Review Site Council Norms, Smart Goal and By-Laws
<b>CONCLUSIONS</b>	By laws, norms and smart goal will be updated & voted on at the first meeting of 24-25 SY. Smart goal has been changed to the school's mission statement temporarily. Smart goals are designed to be carefully planned out, executable, and trackable. The different elements of the framework work together to create a roadmap for a specific target. Smart goal is in progress. By-Laws are ready for review. Norms have been voted to be kept the same.
<b>ACTION ITEMS</b>	

**IV.** New Business

<b>REPORTS TO REVIEW</b>	<ol style="list-style-type: none"> <li>1. Review By-Laws.</li> <li>2. Set school year Site Council meeting dates</li> </ol>
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. By- Laws were projected for all members to see. Facilitator went through each article and read aloud. Items that were changed:  Memberships:  2 parents, 1 community member, 2 certified teachers, 1 student, 1 classified staff  Teacher members: Preference: 1 core and 1 elective (ideally)  Admin: Principal, Assistant Principal, Facilitator  Max Member chairs: 4 teachers, 4 parents  Teacher Vacancies will be advertised at the first meeting of the school year (pre-service)  Deleted: Visiting Members or invited members  Facilitator: Current facilitator will serve Q1, Q2, Q3, Q4. If applicable an election will take place for the facilitator in Q4. Newly elected facilitator will begin July 1<sup>st</sup> instead of Aug 1<sup>st</sup>.  Record keeper: changes quarterly  Terms: Added community member, Teachers, changed to staggered 2 year term.  Council agreed that verbiage should read Site Council not School Council</li> <li>2. The future site council meetings will be on the following dates:  Q2: November 19<sup>th</sup> at 4pm  Q3: February 18<sup>th</sup> at 4pm  Q4: April 29<sup>th</sup> at 4pm</li> </ol>
<b>CONCLUSIONS</b>	All by-laws have been approved by each member of the Site Council.
<b>ACTION ITEMS</b>	
n/a	

## V. Principals Report

<b>ITEM TITLE</b>	N/A Time did not allot for Principals Report
<b>DISCUSSION NOTES</b>	Will discuss at next meeting
<b>RESOLUTION</b>	

<b>ITEM TITLE</b>	
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

<b>ITEM TITLE</b>	
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<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

**VI. Call to Audience**

<b>ITEM TITLE</b>	Call to Audience
<b>DISCUSSION NOTES</b>	N/A
<b>RESOLUTION</b>	

<b>ITEM TITLE</b>	
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

<b>ITEM TITLE</b>	
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

**VII. Submission of items for next agenda.**  
Principals Report: Enrollment numbers  
Smart Goal

**VIII.**The meeting was adjourned at 5:50pm by Sarah Peterson